



Dates to remember

Hello Photography

Week beginning 14th October

Children's Week

21-25 October

Special Persons Day

Tuesday 22nd October

Junior Stall

Monday, Tuesday and Friday 3 - 5pm
in Childrens Week

End of Year Kinder Concert and Graduation

Friday 6th December

Child Care Christmas Party

Friday 13th December

Issue 4 - 2019

What an amazing year we have had with such a variety of special events and activities. We thank everyone in our Juniors community for being part of the fun and memories of 2019.

We wish all our 4-year-old preschool families and any other families leaving us the best of luck for the future. We hope you will always think of Essex Heights Juniors with fond memories.



TRANSITIONS TO NEW ROOMS FOR 2020

Over the next few months, children will commence transitioning to their new rooms to assist in familiarising themselves with their new learning environments. Children will move to their new rooms on Thursday 2nd January 2020. Room staff have already informed families of some ways to prepare their children for next year to make the transition



PUBLIC HOLIDAYS FOR 2020

The days when our service will be closed for next year due to public holidays are listed below:

New Year's Day	Wednesday 1 st January
Australia Day	Monday 27 th January
Labour Day	Monday 9 th March
Good Friday	Friday 10 th April
Easter Monday	Monday 13 th April
Queen's Birthday	Monday 8 th June
Grand Final Friday	TBA
Melbourne Cup	Tuesday 3 rd November
Christmas Day	Friday 25 th December
Boxing Day	Monday 28 th December

*** Full fees are paid on these days.

Reminder – Our service operates 52 weeks in the year ***

HOLIDAY ENTITLEMENTS

If your child will be having a vacation during the Christmas/ New Year period, please remember that at least **two weeks' notice** must be given to the office in order for the \$75 holiday rate fee to apply. Each family is entitled to two weeks in a year at holiday rates. This rate must be taken in a full block. i.e. Monday to Friday.

KINDER INFORMATION NIGHT

As moving to the kinder is a big change for the children in the Possums and Kangas room an information session has been planned for Wednesday 20th November at 6.30pm

FAMILIES FINISHING 2019

A reminder to families who are leaving us at the end of this year, that your child's last day will be Tuesday 31st December 2019 as children move to their new rooms from Thursday 2nd January 2020. If you would like to finish earlier than this date, please inform the office with your child's last day of care, so Arthur can finalise your account.

STAFFING OVER THE HOLIDAY SEASON

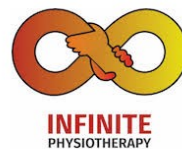
Please note that we will be having only minimal staffing between Wednesday 18th December to Monday 6th January 2020, to allow staff to have their annual leave entitlements. All children may be grouped into one room during this time. Please also understand your child's teachers may not be present during this period.

STAFFING FOR 2020

Room staff will be announced in the first week of December as we continue to complete their appraisals and prepare their Personal Development Plans which can affect the rooms they work in next year. Their requests for part time and fulltime positions as well as upskilling their qualifications also affects this process.

PARENT PARTICIPATION

Thank you to Kate and Mat from Infinite Physiotherapy (also Aidan and Allister's parents) for taking the time to come to our staff meeting to discuss correct lifting procedures whilst working with young children and how to take care of our physical health. This was a great addition to our agenda on OH &S month!



Infinite Physiotherapy

Kate and Mat own and operate Infinite Physiotherapy. This is a home service which will save additional cost and stress of travelling to visit a physiotherapist. All assessments, treatments and evaluations are completed in the comfort of your own home. This is a great service, also for elderly patients who do not have travel.

Please support this wonderful family who are starting their business. If you would like further information about their service please contact Kate– 0415 812 541 or- kate.infinitephysio@gmail.com

www.infinitephysiotherapy.com.au

WELCOME WOO JUNG

We welcome Woo Jung as our new resident chef. We look forward to continuing to taste Woo Jung's fabulous cooking. Paula and Woo Jung are already planning the summer menu which we will show all families for feedback before finalising and implementing.



PARENT COMMITTEE 2019

Thank you to our parent committee this year, as they have assisted in organising family events, as well as focused on various issues regarding the service's daily operations, policies and other issues. We thank each of the parent committee reps for 2019. - *Heather Miller, Trish King, Jane Ryan, Lisa Russell and Sally Jessop*

SURVEYS

For our continuous improvement and as we prepare for the review of this years QIP and areas we want to focus on as a service in 2020 we are asking for feedback on areas of our QIP this year as well as ideas for the future. Surveys have been placed in your communication pockets. Please complete them and return them as soon as possible for us to evaluate and set goals.

QUALITY IMPROVEMENT PLAN SUMMARY 2019

Quality Area 1 <i>Educational programs and practice</i>	<ul style="list-style-type: none">- To broaden our knowledge of our Australian heritage through learning further about Aboriginal perspectives, Indigenous cultures and share our learning with our community .- For educators to become more knowledgeable about the role of IT in the context of the educational program and communication with
Quality Area 2 <i>Children's Health and Safety</i>	<ul style="list-style-type: none">- Management, educators and staff to be aware of their responsibilities in relation to protecting children from risk or harm through the new Reportable Conduct Scheme legislation.
Quality Area 3 <i>Physical Environment</i>	Educators and children utilising the new spaces creatively and effectively throughout the service, maximizing participation and extending children's their learning.
Quality Area 4 <i>Staffing</i>	Educators having opportunities to share their passion, skills and strengths within the workplace to allow for further growth amongst the team.
Quality Area 5 <i>Relationships with Children</i>	No action
Quality Area 6 <i>Collaborative partnerships with families</i>	<ul style="list-style-type: none">- To create opportunities and resources that assist and support families including extended families, in their child rearing roles.- For children to become more informed and knowledgeable about the local community and their role within it through regular outings
Quality Area 7 <i>Leadership and service management</i>	For all educators to be confident in their responsibilities with regards to protecting children from risk or harm through mandatory reporting and Child Safe policies and procedures.



QUALITY IMPROVEMENT PLAN UPDATES 2019

ASHWOOD SCHOOL

Over Term 3, we invited four students from Ashwood School to come and volunteer in our kindergarten and preschool. These students are part of the Duke of Edinburgh Award Scheme. We were happy to host the students who learnt a lot from our children too!

A big thank you to Tara, Sophie, Ryan and Darcy for their help over the term.



BURWOOD COMMUNITY GARDEN

Throughout Term 3, the children and educators have continued to visit our community garden plot through regular outings.

Some of the produce harvested were used in the children's meals by our chef – Woo Jung as well as being displayed in the office foyer for families to take home.

ESSEX HEIGHTS PRIMARY SCHOOL – Out of School Care Hours – HOLIDAY PROGRAM

The preschool children participated in their last Essex Heights Primary School holiday program visit on Tuesday 1st October 2019. By providing this fantastic opportunity for our preschool children, they were able to socialize with older children, meet new teachers as well as expose themselves to a larger learning environment which assist in transition to Primary School next year.

Thank you to all the wonderful students and staff at Essex Heights Primary School for another wonderful year!



GRANDPARENTS CLUB

Our Grandparents Club has been extremely enjoyable for the grandparents that have been joining us once a month. They have shared stories and experiences as well as participated in making origami birds for display in children's rooms, repaired our books and participated in Masterchef challenge. It has been a truly rewarding experience.

